

Permit No. _____
 Owner: _____
 Site Address: _____
 Contractor: _____



CONTRACTOR INFORMATION FOR CERTIFICATE OF OCCUPANCY

As dictated by Oregon Administrative Rule 918-480-0140(1), the building official shall issue a certificate of occupancy prior to occupancy of a new residential dwelling. Further, Oregon Administrative Rule 918-480-0140(4) states:

Before the certificate of occupancy is issued, the general contractor or owner who was issued the structural; permit for construction must provide to the building official the contact information and relevant license information for the general contractor, as well as any electrical contractor, HVAC contractor, and plumbing contractor that performed work on the residential dwelling.

A final inspection will not be approved until this Contractor Information for Certificate of Occupancy form has been completed and submitted to the Building Inspector for your project. Please ensure that this completed form is submitted at or prior to scheduling final inspection(s).

Please provide the contractor information to be recorded on the certificate of occupancy for the above reference project per OAR 918-480-140. General Contractor information was previously recorded at permit intake and will appear on the certificate as well. If the homeowners performing work as any of these trades simply list "By Owner" for contractor information.

Electrical Contractor: _____ License #: _____

Address: _____ Phone: _____

HVAC Contractor: _____ License #: _____

Address: _____ Phone #: _____

Plumbing Contractor: _____ License #: _____

Address: _____ Phone #: _____

By signing below, I certify that the information provided above is complete and accurate with regard to the permit number and scope of work referenced in this document. In addition, I attest to the fact that, at the time of submission of this form, I am an authorized agent of the general contractor associated with the project or am the owner of the property on which the project is being built and am acting as my own general contractor.

Signed: _____ Date: _____

Printed Name: _____

Firm and CCB#: _____ CCB#: _____